

I-S.No: 2

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**GOVERNMENT OF INDIA
MINISTRY OF TEXTILES
OFFICE OF THE TEXTILE COMMISSIONER
POST BAG NO: 11500:: MUMBAI-400020
Fax: 022-22004693::Email:rrtufts1@gmail.com
Website: www.txcindia.gov.in**

F.No. 5(5)/Review Meeting with ROs/2021/RRTUFS/ 35

Date:02 /09/2021

To,
All Officer-in-Charges,
Regional Office of the Textile Commissioners

Sub: Template for willingness of units and calling document prior to JIT visit-reg.

Sir,

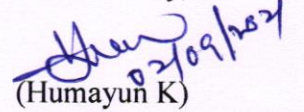
Please refer to the performance review meeting on previous version of TUFS held on 20.07.2021 under the Chairpersonship of Textile Commissioner through Video Conferencing. As directed by the Textile Commissioner in the said review meeting, please find enclosed Template duly approved by the Textile Commissioner for ascertaining willingness of units and calling for documents prior to JIT visit.

You are requested to inform the units under your jurisdiction as per above template in line with decision taken in the said review meeting.

This issues with the approval of Textile Commissioner.

Encl: As above

Yours faithfully,



(Humayun K)

Assistant Director

o/c

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Template of letter from RoTxC to Units

No.

Date:

To:

M/s. _____

Sub: Physical verification of Machinery & Equipment / Assets created under previous versions of TUFs in respect of M/s. _____ - reg...

Sir,

As per decision taken in the Inter-Ministerial Steering Committee (IMSC) on ATUFS in its meeting held on 27.02.2019, the Ministry of Textiles, vide OM No.16015/01/2019-TUFS dated 14.06.2019, had issued a detailed Protocol for physical inspection of the machinery procured under ongoing subsidy accounts pertaining to the previous versions of TUFs which has necessitated physical verification of the machinery by a 3-member Joint Inspection Team (JIT) before considering further release of subsidy claims. In order to undertake joint inspection, it is mandatory for the concerned lending agency to upload 6 mandatory documents in the i-TUF software. Based on the verification of the documents, your Unit has been shortlisted for conduct of joint inspection by the JIT comprising of representative of Textiles Committee/Central Silk Board, representative of concerned Bank and representative of local industry.

2. Since there is lot of demand from various Units for timely completion of the joint inspections, the following timelines has been decided by the Competent Authority with a view to expedite joint inspections by the JITs efficiently.

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- (i) A maximum of 3 weeks / 21 days' notice will be given to the Unit intimating them about the decision to conduct JIT.
 - (ii) The Unit has to convey availability of the following documents along with its willingness for conduct of physical verification of machinery / assets by the JIT within 7 days from the receipt of intimation from the RoTxC office to enable the RoTxC to assign the members for the said JIT.

- (a) Original copy of loan sanction letter issued by the bank.
- (b) Original Commercial Invoice of all the machines procured under subject TUF reference.
- (c) Bill of Entry of imported machines.
- (d) Bill of Lading and Country of Origin in case of imported machinery.
- (e) Debit Advice of Imported machines in original.
- (f) Original receipt of payment received by machinery manufacturer in case of indigenous machinery.
- (g) Bank statement reflecting payments made to the machinery manufacturer.

- (iii) Based on the willingness from the Unit, RoTxC will constitute JIT and date of inspection under intimation to the Unit.
- (iv) Unit to provide scanned copies of the above documents in para (ii) to RoTxC for onward transmission to JIT members at least 7 days prior to JIT.

3. It may kindly be noted that failure to convey willingness at this stage or submit scanned copies of prescribed documents to the RoTxC / JIT members would result into postponement of JIT and removing of your Unit from FIFO list prepared for conducting the physical verification.

4. You are requested to kindly take note of the aforementioned timelines and co-operate with the Regional Office of the TxC in the smooth and expeditious conduct of JIT for processing the claim for release/settlement of subsidy.

Yours faithfully,

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Dy. Director/ Asst. Director / Officer in-charge