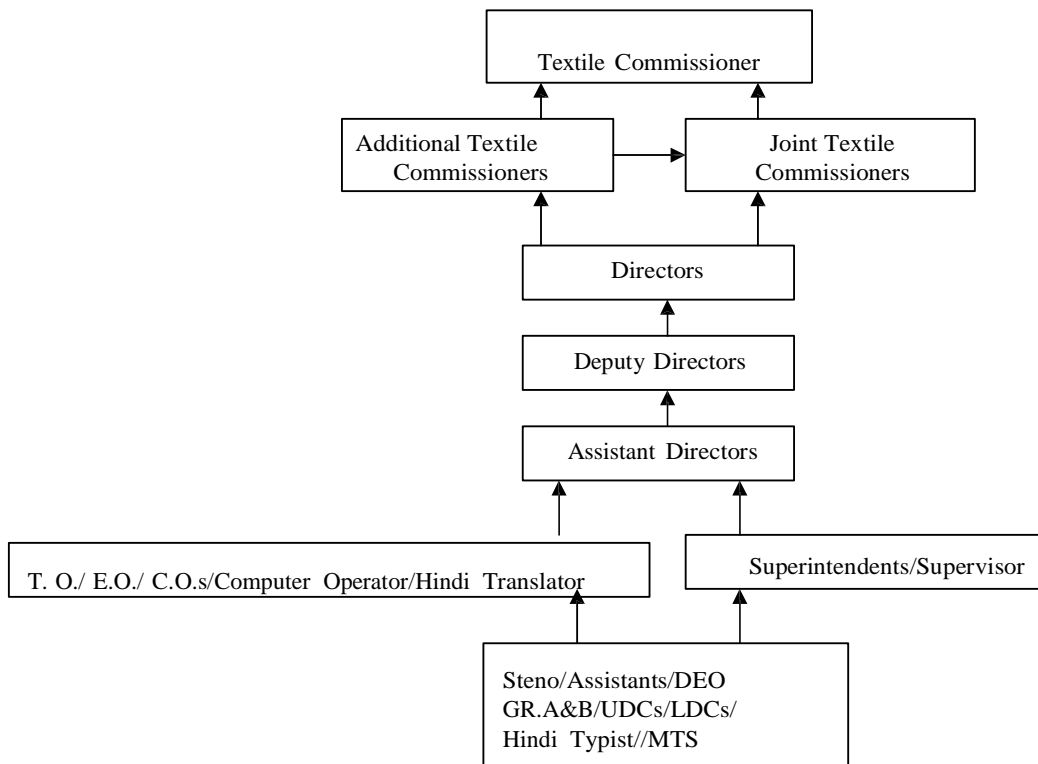


MANUAL – 3**SEC. 4. (1) (b) (iii) THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNEL OF SUPERVISION AND ACCOUNTABILITY****Headquarters**

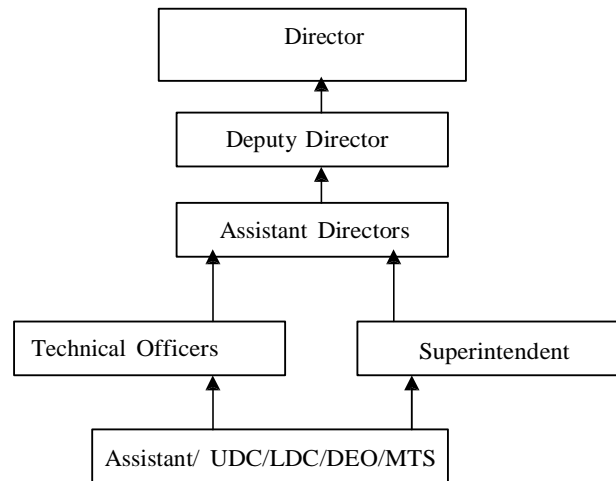
In head quarter the files are routed from Dealing Assistants to Suprintendant, Assistant Director/Deputy Director/Director, Joint Commissioner/Additional Commissioner. In case of technical section the files are routed through technical officers and in economic & statistics sections files are routed through costing officers / economic officer. In the important matter files are put-up to Textile Commissioner.



REGIONAL OFFICE :

The Regional office is headed by the Director / Deputy Director. The procedure followed in the decision making process including channels of supervision and accountability starts from the Dealing Assistant to the Office Superintendent and Technical Officers to the Assistant director and finally by the Officer-in-charge.

The organization Chart of Regional Office is as under:



INTEGRATED TEXTILE AND APPERAL DEVELOPMENT CENTRE (ITADC)

ITADCs are headed by Assistant Director (Technical). The files are routed from Dealing Assistant to Technical Officer to Assistant Director Technical. Expert weavers and weaver helper are responsible for giving training to powerloom trainees.

