

GOVERNMENT OF INDIA  
MINISTRY OF TEXTILES  
OFFICE OF THE TEXTILE COMMISSIONER  
(POWERLOOM DEVELOPMENT CELL)  
NISHTHA BHAVAN, 48. NEW MARINE LINES  
MUMBAI – 400 020.

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F.No. 23(10)/OL/In-Situ/Vigilance/2018-19/PDC/108


Date: 28.12.2018

**CIRCULAR-2**  
(2018-2019 series)

**Sub: Submission of Certificate cum Check list under In-Situ Upgradation Scheme for Plain Powerlooms for SSI Powerloom sector under PowerTex India – Reg.**

The Competent Authority has directed to obtain the Certificate cum Check list before processing the claims under In-Situ Upgradation Scheme for Plain Powerlooms for SSI Powerloom sector under PowerTex India Scheme. Accordingly, all Regional Offices of the Textile Commissioner are requested to examine and submit the Certificate cum Check list in the prescribed enclosed format, in respect of all individual claims which have been forwarded by Regional Offices of the Textile Commissioner for sanction. All such cases are being returned by this Office through iPowerTex portal, to the respective Regional offices of the Textile Commissioner with a remark to furnish Certificate cum Checklist. All Regional Offices of the Textile Commissioner should also forward the above certificate cum checklist in respect of all future claims.

Encl: As above.

  
(Humayun.K)  
Assistant Director

To,

✓ 1. The Officer- In-Charge,  
All Regional Office of the Textile Commissioner.

2. M/s.Silver Touch Technologies Ltd-

- They are requested to create the web page for Certificate cum Check list after Format-IV in the iPowerTex Portal immediately.

### **CERTIFICATE cum CHECK LIST**

Name of the Regional Office: \_\_\_\_\_

File No: \_\_\_\_\_

JIT led by: \_\_\_\_\_

Date of JIT Visit: \_\_\_\_\_

Name and Address of the Unit/Weaver/Entrepreneur visited by the JIT \_\_\_\_\_

In-Principle No. \_\_\_\_\_, dated \_\_\_\_/\_\_\_\_/\_\_\_\_

We, the members of JIT, hereby certify that we had visited the above unit on \_\_\_\_/\_\_\_\_/\_\_\_\_ and physically verified the eligibility of the claim submitted by the unit. We also certify the following:-

1. The unit is not having more than 08 Plain Powerlooms.
2. The identification code numbers of the kits/attachments have been found engraved/punched on the kits/attachments as per guidelines.
3. The kits/attachments were found installed and working on the day of visit.
4. There are no multiple engraving/punching of different In-principle registration numbers on the looms and there are no multiple engraving/punching of different identification code numbers on the kits/attachments.
5. The date of invoice of the kits/attachments is after the date of issuance of In-principle registration number.
6. Specimen photographs of the In-principle registration numbers and identification code numbers have been taken from the upgraded looms.

Signature of all JIT members:

With Name, Designation and Date:

#### Checklist to be furnished by Regional Office

Sr. No.	Name of the Documents	Yes	No	Not Applicable
1	Submission of Format- I for In-Principle Approval along with any of the supporting documents like Powerloom permit/Acknowledgement/Electricity Bill is found available.			
2	Whether In-principle approval have been issued to the beneficiary/unit, if so copy of the same found available in the file.			
3	Whether format-II is found available.			
4	If Sr. No. 3 is Yes, Whether date of submission of Format-II (JIT request) is available in the file.			
5	Whether the receipt of Format-II (JIT request) at Regional Office is within the validity date of In-principle			

	approval. <b>(6 months from the date of In-principle approval)</b>			
6	Whether any extension has been granted for the validity of In-principle approval. If yes, whether the application has been received <b>within 21 days of the expiry of In-principle approval</b>			
7	Whether PAN has been obtained.			
8	Whether copy of Electricity Bill or notarized rent deed has been obtained.			
9	In case of rented building, whether rent agreement has been obtained.			
10	Whether commercial invoice copy mentioning name and address of the beneficiary/weaver is available in the file.			
11	Whether name and address proof as obtained in the documents mentioned from Sr. No. 7 to Sr. No. 10 and in IM acknowledgement is matching with the name and address mentioned in the In-principle approval letter issued by RO.			
12	Whether copy of payment receipt and declaration regarding receiving of subsidy by the supplier on behalf of unit has been obtained.			
13	Whether copy of caste certificate in case of SC/ST is available.			
14	Whether photographs of the In-principle No., are attached with JIT report.			
15	Whether photographs of the MIC No. of the kits/attachments are attached with JIT report.			
16	Whether JIT have recommended the [Visit Report (Format-III) ] case and duly signed by all JIT members in all relevant documents.			
17	Whether OIC has certified the JIT Report (Format-III).			
18	Copy of Format-IV duly signed by the OIC is available in the file.			
19	Whether necessary approvals for forwarding Format-IV have been recorded in the noting of the file.			
20	<b>State whether the unit/ weaver/ entrepreneur is eligible for the benefits under the scheme and the amount of eligible subsidy:</b>	<b>Yes</b> <b>Rs.-----/-</b>		<b>No</b>
21	If the unit is not eligible for subsidy, the reason thereof :			

Signature, Name and Designation of scrutinizing Official with date : \_\_\_\_\_

Verified the entries made in the Certificate and Check list and recommended for the release of subsidy.

Seal & Signature of Officer-In-Charge