

Reporting format 'RR-1'

[Applicable in respect of the cases sanctioned w.e.f. 01-Apr-12 to 31-Mar-17]

Reporting format to be submitted by the lending agency for examination of eligibility of the project/term loan for interest/margin money subsidy under Revised Restructured-TUFS (RR-TUFS) to the TUFS Cell of the Nodal Agency / Nodal Bank

A. Name and address of the applicant Bank/Institution (with Tel.No,Fax No,E-mail ID) [Details of dealing branch/office to be furnished here]	
B. Name of the contact officer (with Tel.No,Fax No,E-mail ID)	

[Please tick (✓) the correct option wherever applicable]

I. INFORMATION ON COMPANY/FIRM

1. Name of the company/firm	
2. Name of the promoters / directors /proprietors / partners	
3. Name of the contact person (with Tel.No,Fax No,E-mail ID)	
4. Address of the company/firm (with Tel.No,Fax No,E-mail ID)	<p><u>Plant/s address/es</u> (at which the present project is being implemented)</p> <p><u>Registered office address :</u></p>

5. a. Unit PAN No.		
b. Term loan account number (in respect of the present project)		
c. Industrial Entrepreneurs Memorandum (IEM) Number		
6. Whether it is a	MSME (As per MSMED Act 2006)	Non-MSME
7. Whether it is a proprietorship/partnership/private limited company/ public limited company/ co-operative/others?		
8. a) Whether it is an existing company/firm or a new company/firm?	Existing <input type="checkbox"/>	New <input type="checkbox"/>
b) Please furnish its date of incorporation	<div style="text-align: center;"> <div style="display: inline-block; width: 100px; border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="display: inline-block; width: 100px; border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="display: inline-block; width: 100px; border-bottom: 1px solid black; margin-bottom: 2px;"></div> </div> <div style="text-align: center;">(dd / mm / yyyy)</div>	
9. Brief background of the company/firm including its present activities		
10. Products being manufactured		
11. End-use applications of the products		

II. INFORMATION ON MICRO, SMALL AND MEDIUM ENTERPRISES (MSMEs)

<i>ITEMS 12 TO 15 BELOW TO BE FILLED FOR MSME UNITS ONLY [IN OTHER WORDS, ITEMS 12 TO 15 BELOW TO BE SKIPPED FOR NON-MSME UNITS]</i>	
12. Whether the MSME complies with the definition as given in Micro, Small & Medium Enterprises Development Act, 2006?	Yes <input type="checkbox"/> No <input type="checkbox"/>
13. Whether Entrepreneurs Memorandum has been filed with the concerned District Industries Centre (DIC) / Competent Authority ?	Yes <input type="checkbox"/> No <input type="checkbox"/>
14. a) SSI Registration / Entrepreneurs Memorandum Number and Date b) Registering Authority	
15. Whether the unit (having maximum capital of Rs.500 lakh) would like to avail of	2% / 5% / 6% interest subsidy or 8% / 15% / 30%-Margin Money Subsidy <input type="checkbox"/> <input type="checkbox"/>

III. INFORMATION ON THE PRESENT PROJECT

16. Brief description of the present project	
17. Segment [Details to be strictly furnished here as per the list of 21 segments indicated vide Annex-FR-2 of GR on RR-TUFS]	
18. a) Whether competent management is available to the company/firm to implement the project and to manage its operations efficiently? b) Towards 18(a) above, whether lending agency has stipulated conditions relating to broad-basing of the Board, appointment of senior technical/financial executives, professionalisation of the management and constitution of such committees as considered necessary? [Please note that availability of competent management to the company/firm is one of the main requirements for sanction of assistance under TUFS]	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
19. Whether the company/firm has made adequate arrangements with its bankers for meeting working capital requirements, considered essential for success of the technology upgradation programme?	Yes <input type="checkbox"/> No <input type="checkbox"/>
20 a) Whether the unit is into silk / handloom sector? b) If yes, whether the unit has already not availed of /applied for 30% capital subsidy in respect of the present project?	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> 30% capital subsidy not availed of / applied for in respect of the present project</p> <p>No <input type="checkbox"/></p>

<p>21 a) Whether the unit is into woollen-weaving?</p> <p>b) If yes, whether there is in-house weaving-preparatory available with the unit matching with its weaving capacity?</p> <p>Note: Availability of in-house weaving preparatory matching with the weaving capacity in case of the Non-MSE woollen-weaving unit is a must</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Not applicable (as it is an MSE unit) <input type="checkbox"/></p>		
<p>22. Details on capacity [In terms of number of spindles, rotors, looms, etc. Please indicate shuttleless looms, brand new & second hand separately]</p>	<p>Present installed capacity</p>	<p>Proposed expansion [net]/ new capacity</p>	<p>Installed capacity on completion of the project</p>
<p>23. In case of increase in cotton ring spinning capacity, whether the unit has installed matching capacity in forward integration activities (weaving/ knitting / processing/garmenting) in the present project?</p> <p><i>Note : For qualifying for matching capacity, linearity in value chain must be established. If matching capacity is claimed in processing, it must include complete processing range and not just yarn dyeing.</i></p> <p>If yes, please furnish the information at 23(a) to 23(d) below :</p> <p>(a) Yarn production before implementation of the present project (MT/Day)</p> <p>(b) Yarn production after implementation of the present project (MT/Day)</p> <p>(c) Incremental yarn production on implementation of the present project [23(b)-23(a)] (MT/Day)</p> <p>(d) Specify the forward integration activity [i.e. whether weaving/knitting/processing/garmenting] and its capacity set up in the present project alongwith cotton ring spinning facilities</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
<p>24 a. Whether it is an independent ginning or pressing unit?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
<p>b. If yes, whether Clause 4.(4.1)(a) of GR on RR-TUFS has been complied with?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>		

<p>25. a) In case of replacement of cotton ring frames/other back-up machinery in spinning section, whether Clause 4.2(a)(iii) of GR on RR-TUFS has been complied with?</p> <p>b) In case of replacement of silk reeling/twisting machinery, whether Clause 4.2(e)(ii) of GR on RR-TUFS has been complied with?</p> <p>c) In case of replacement of looms, whether Clause 4.4(a)(I)(ii) / 4.4(b)(iii) of GR on RR-TUFS has been complied with?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Not applicable (as the project does not envisage replacement) <input type="checkbox"/></p>
<p>26 In case of import of eligible second-hand machinery in the present project, whether the certificate from a Chartered Engineer of the exporting country certifying vintage and residual life of the imported second hand machinery duly countersigned by the Indian Embassy /Consulate in the exporting country has been obtained?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Not applicable (as the project does not envisage import of second-hand machinery) <input type="checkbox"/></p>

27. Break-up of the project cost:			
Sl.No.	Items	(Rs. lakh)	
		Total cost	Basic price [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]
i)	Land		
ii)	Factory buildings		
iii)	Preliminary and pre-operative expenses		
iv)	Margin money for working capital		
v)	Electrical installations		
vi)	Other buildings		
vii)	Miscellaneous fixed assets		
viii)	Main plant and machinery [please furnish actual TUFS-related specifications as per Annexures 'MC - 1' to 'MC - 16 of GR on RR -TUFS in reporting format RR-2]		
xi)	In-house R&D		
xiii)	IT including ERP		
xiv)	TQM including adoption of ISO/BIS standards		
xv)	CPP/DG Set (including non-conventional sources)		
xvi)	Technical know-how (including expenses on training and payment of fees to foreign technicians)		
xvii)	Others (please specify)		
xviii)	Contingencies		
Total			

28.	a. Total term loan/s	Rs. _____ lakh	
	b. Promoters Contribution [Please note that minimum 15% promoters contribution is necessary for MSME-units availing of MMS@15%-TUFS]	Rs. _____ lakh; _____% of the project cost	
29.	a. Whether the term loan is being shared by other Bank(s)/Institution(s)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	b. If yes, indicate sharing pattern	Name of the Bank/Institution	Amount (Rs. lakh)
		Total	
	c. In case of consortium financing, which is the lead Bank/Institution?		
d. In case of multiple banking arrangement, which is the Bank/Institution with major share of term loan? Note: for item No. 29(c) and 29(d) above-Member Banks should obtain Eligibility Certificate Number (ECN) and reporting formats based on which the ECN is given from the lead bank or the bank establishing eligibility of the project as a whole; while the lead bank should obtain reporting format RR-3 from the member banks to establish their eligibility			
30.	Date of receipt of the term loan application by the Bank/Institution	____/____/____ (dd / mm / yyyy)	
31.	Date of sanction of the term loan by the delegated authority (Board/Credit Committee, etc.)	____/____/____ (dd / mm / yyyy)	
32.	Date of communication of sanction to the company/firm [Note : Sanction letter to be attached to RR-1/RR-2 formats]	____/____/____ (dd / mm / yyyy)	

33.	Date of commencement of implementation of the project	____/____/____ (dd / mm / yyyy)
34.	Expected/actual date of completion of the project	____/____/____ [Expected / Actual] (dd / mm / yyyy) [Please tick appropriate option]
35.	Implementation period [Item No.34 minus Item No.33 above]	_____ years _____ months
36.	Expected/actual date of first disbursement	____/____/____ [Expected / Actual] (dd / mm / yyyy) [Please tick appropriate option]
37.	a. Repayment start date	____/____/____ (dd / mm / yyyy)
	b. Repayment end date	____/____/____ (dd / mm / yyyy)
	c. Repayment period [i.e. Item No.37b minus Item No.37a]	_____ years _____ months
38.	Moratorium period [Moratorium period = repayment start date minus the date of first disbursement]	_____ years _____ months

39.	Please furnish information on the expenditure incurred by the company/firm on the project since commencement of implementation (reference Item No.33 above) till the date of sanction of the term loan (reference Item No.31 above) in the following table:
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I. Expenditure incurred on the machinery/equipment before date of sanction of the term loan

(Rs. lakh)

Date	Machinery/equipment [Details to be furnished here in conformity with the information given in RR-2 format]		Total cost (machine-wise)	Basic/CIF price (machine-wise) [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]	Amount incurred (machine-wise)	Whether machine-wise payment made (as at col.6 of the table) is upto the margin money per machine [Please mention 'Yes' or 'No']	Source of funds
	Imported	Indigenous					
1	2	3	4	5	6	7	8
	Total (I)						

II. Other expenditure incurred before date of sanction of the term loan

(Rs. lakh)

Date	Other expenditure heads		Total cost (item-wise)	Basic/CIF price (item-wise) [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]	Amount incurred (item-wise)	Whether item-wise payment made (as at col.6 of the table) is upto the margin money per item [Please mention 'Yes' or 'No']	Source of funds
	Imported	Indigenous					
1	2	3	4	5	6	7	8
	Total (II)						

III. Total expenditure incurred on the project before date of sanction of the term loan (i.e. I+II above) : Rs. _____ lakh

40.	Whether any machine in the present project is purchased before sanction of the term loan? If yes, furnish the following details :	Yes <input type="checkbox"/> No <input type="checkbox"/>
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(Rs. lakh)

Date	Machinery/equipment [Details to be furnished here in conformity with the information given in R-2 format]		Total cost (machine-wise)	Basic/CIF price (machine-wise) [i.e. excluding tax component viz. sales tax/excise duty/import duty, etc.]	Source of funds
	Imported	Indigenous			
1	2	3	4	5	6
	Total				

IV. INFORMATION ON FINANCIAL NORMS

41.	Whether standard asset in the books of the Bank/Institution?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
42.	Whether there are over- dues?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
43.	Latest audited networth position of the company/firm	Rs. _____ lakh [Date of balance sheet : ____/____/____ (dd/ mm /yyyy)]	
44.	Audited cash profit position of the company/firm for the immediate preceding 3 FYs	FY _____ [I]	FY _____ [II]
	Note : In case the company/firm has incurred cash loss in one or more years in the past 3 FYs, then furnish the audited cash profit position for the immediate preceding 5 FYs	FY _____ [III]	

Certified that :

- 1) the information furnished above is in strict compliance with the guidelines/provisions issued under RR -TUFS, as amended from time to time and the project is eligible under RR-TUFS.
- 2) in case of any variation in information in reporting format RR-1 vis-à-vis our appraisal report/sanction note/sanction communication to the company/firm, the information furnished in reporting format RR-1 is correct and final.
- 3) we have exercised due diligence in furnishing the above information and certify that it is correct. We are aware that eligibility of the project/term loan to interest/capital subsidy under RR -TUFS shall be established by the Nodal Agency on the basis of the above information. We shall own responsibility for omissions/misrepresentations, if any, in the above information.

Place:

(Signature)

Date :

(Name and designation of the authorised signatory)

Note :

1. Please affix seal/rubber stamp of the Bank/Institution on all pages of the reporting format RR-I alongwith signature of the authorised signatory.
2. Fill in all the Items with specific details. Do not write NA in any Item.